

# Social Media 101



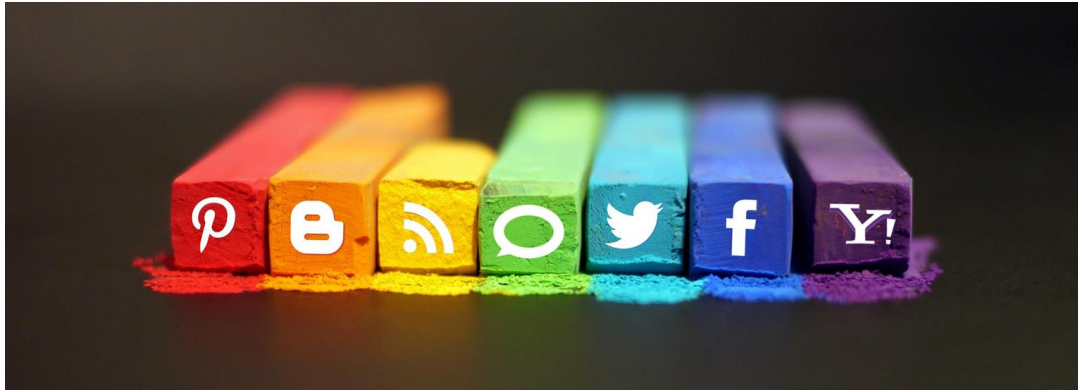
# Social Media Revolution



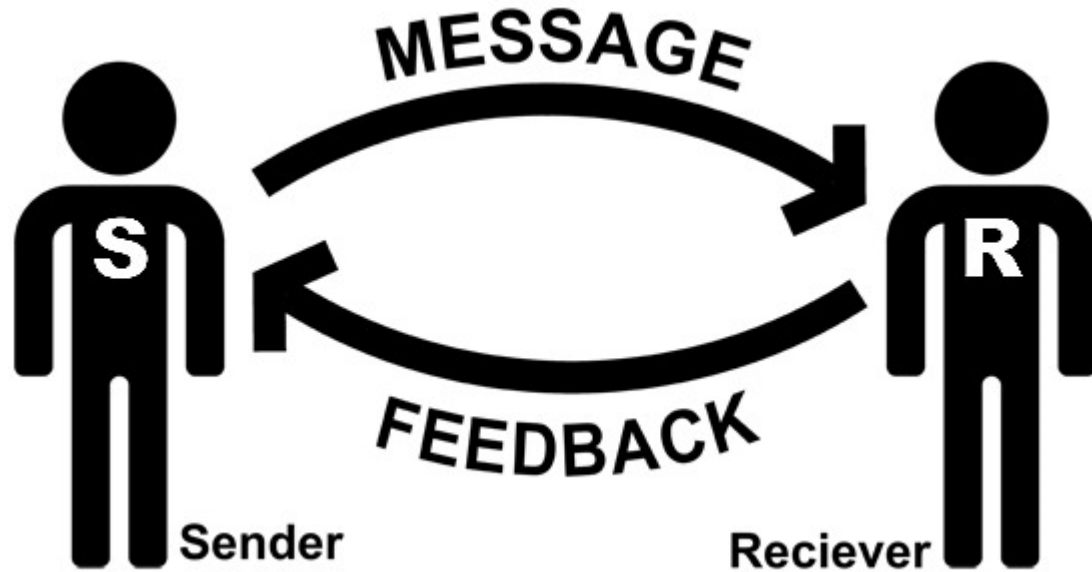
# What is social media?

*“Social media is a fancy way to describe the zillions of conversations people are having online every day, 24/7.”*

*- The Espresso Group*



# What is social media?





# FACEBOOK

Facebook is a social networking site that makes it easy to connect and share with family and friends online.

It was originally designed for college students, but in 2006 anyone over 13 with a valid email could join.

Now, there are more than 1 billion users worldwide!



# FACEBOOK

## Create a business page

1. Choose a Classification
  - a. Most will be considered a “Company, Organization, Institution”
  - b. Type in your official organization name
2. Complete your basic information
  - a. This is your chance to put your mission, vision, values, and services out to the public
  - b. Choose a profile and cover photo
3. Decide who is in charge
  - a. Pick a couple people to have access to the business page
4. Load up with content



# FACEBOOK

## Terminology:

- **Post**
  - The message you're sending out into the world
- **Like**
  - The way your consumers give you positive feedback and connect with your organization and the things you post
- **Comment**
  - The way your consumers engage with and tell you their thoughts about what you post
- **News Feed**
  - A constantly updating list of stories from other pages that you follow



# FACEBOOK

## Take away tip:

- Respond to people's comments! Social media is all about two way communication, your consumers need to know that you've heard them.
  - Respond whenever possible, mediate upset comments as you need to, but most of all - engage with people!





# TWITTER

## Create an account

1. Sign up for a Twitter account
  - a. You'll need a valid email and a user name you want associated with your organization
2. Complete your bio
  - a. This is your chance to put your mission, vision, values, and services out to the public - but you only have 160 characters!
  - b. Choose a profile and cover photo
3. Decide who you want to have access
  - a. Pick a couple people to have access to the Twitter account and password
4. Load up with content



# TWITTER

## Terminology:

- **Tweet**
  - The message you're sending out into the world in 140 characters or less
- **Favorite**
  - The way your consumers give you positive feedback and connect with your organization and the things you post
- **ReTweet**
  - The way your consumers give you positive feedback and connect with your organization and the things you post - they send it out to their followers
- **Mention**
  - The way your consumers directly contact you

# What's the difference?



VS.



# What's the difference?

They don't have to compete! They are both useful in reaching a variety of audiences! Pick what works best for you!



# Content? Huh?

Now that you've got your social media platforms up and running, it's time to put something meaningful out there!

Let's talk about content!

# Content



**CONTENT LOW**

## Rule #1:

- You don't have to start from scratch every time.
  - There are plenty of great resources online with content you can use.
    - Example: CDC, other agency pages, local media outlets, national days/weeks/months

# Content

## Rule #2:

- Use social media to get the word out about what your organization does.
  - Promote your programs and services.
  - Answer commonly asked questions.
  - Celebrate your employees.



# The biggest take away is...

Build your online community now because in the event of an emergency, people will need to know where they can get trusted information - and **you want to be that trusted source!**

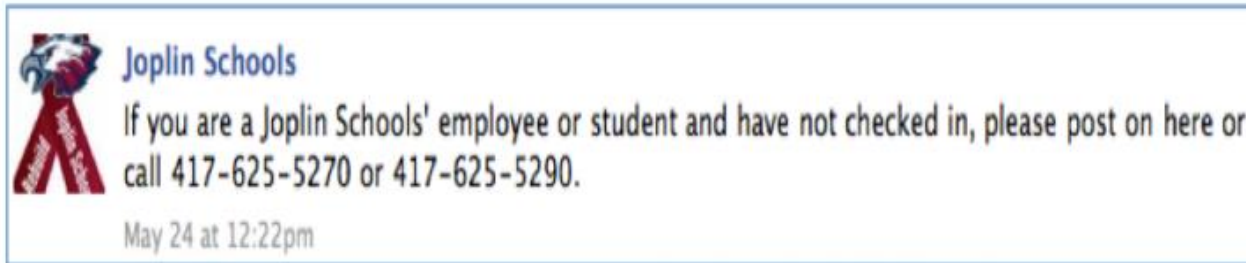


# Examples

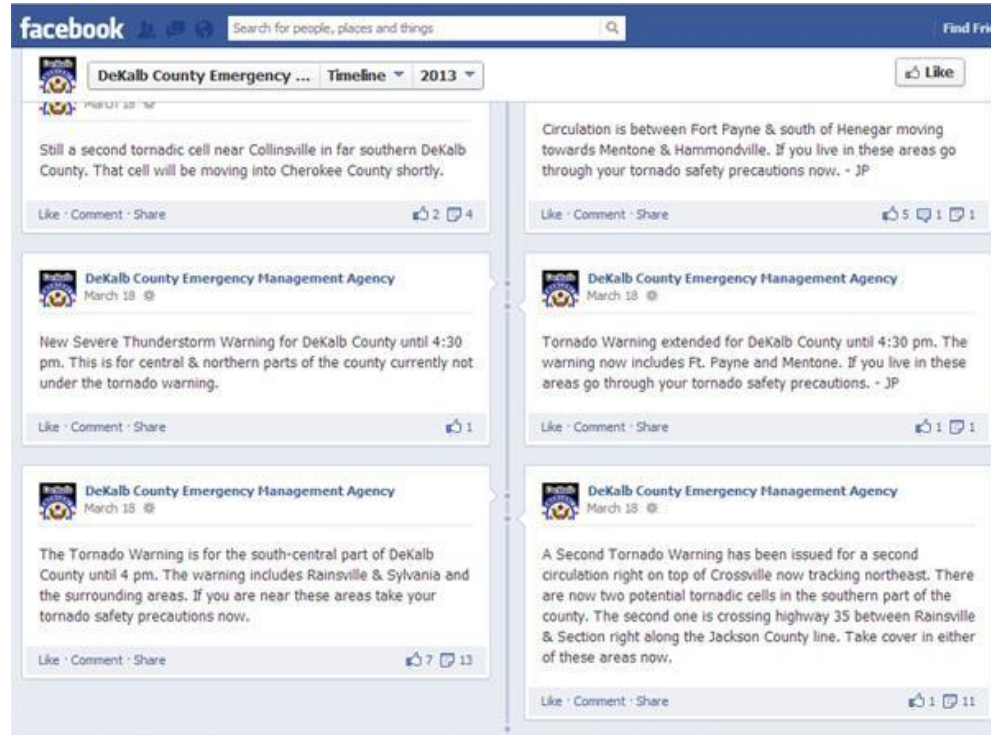
- During Hurricane Sandy, FEMA tweeted:
  - “Phone lines may be congested during/after #Sandy. Let loved ones know you’re okay by send a text or updating your social networks.”

# Examples

- After the Joplin tornado, Joplin Public Schools:
  - “Our Facebook page became our primary and only reliable means of communication. Our website and email were down for a week.”



# Examples



The screenshot shows the Facebook page for the DeKalb County Emergency Management Agency. The page header includes the Facebook logo, a search bar, and a 'Find Friends' button. The page title is 'DeKalb County Emergency ...' with a 'Timeline' dropdown and a '2013' year selector. A 'Like' button is visible in the top right corner of the page content area.

The timeline displays several posts from the agency, all dated March 18. Each post includes the agency's profile picture, name, and date. The posts contain text about tornado warnings and safety precautions.

**Post 1 (Top):**

Still a second tornadic cell near Collinsville in far southern DeKalb County. That cell will be moving into Cherokee County shortly.

Like · Comment · Share 2 4

**Post 2:**

New Severe Thunderstorm Warning for DeKalb County until 4:30 pm. This is for central & northern parts of the county currently not under the tornado warning.

Like · Comment · Share 1

**Post 3:**

The Tornado Warning is for the south-central part of DeKalb County until 4 pm. The warning includes Rainsville & Sylvania and the surrounding areas. If you are near these areas take your tornado safety precautions now.

Like · Comment · Share 7 13

**Post 4 (Right Column):**

Circulation is between Fort Payne & south of Henegar moving towards Mentone & Hammondville. If you live in these areas go through your tornado safety precautions now. - JP

Like · Comment · Share 5 1 1

**Post 5 (Right Column):**

Tornado Warning extended for DeKalb County until 4:30 pm. The warning now includes Ft. Payne and Mentone. If you live in these areas go through your tornado safety precautions. - JP



Like · Comment · Share 1 1

**Post 6 (Right Column):**


A Second Tornado Warning has been issued for a second circulation right on top of Crossville now tracking northeast. There are now two potential tornadic cells in the southern part of the county. The second one is crossing highway 35 between Rainsville & Section right along the Jackson County line. Take cover in either of these areas now.


Like · Comment · Share 1 11


# Examples


**Entergy Arkansas**  
10 hours ago 


As of 9 p.m. our hardworking crews have restored power to just over 180,000 of the 194,000 customers who lost electric service during the storm. Just under 14,000 remain out of service. Our crews are working hard to restore power to everyone as quickly and safely as possible.


Like · Comment · Share  14

 329 people like this.

 View all 48 comments

**Tanya N. Estrada** 4023 S. Shackleford please...My neighbor with three small kids is using a gas oven to heat her home  
about an hour ago · Like

**Melinda Singleterry** Brody creek area?  
about an hour ago via mobile · Like



# Examples



# Examples

**Shellie**  **Red Cross DFW** 23 hrs · 

Hello I am here in news of help

Like · Comment · Share  

Top Comments ▾

**Red Cross DFW** Hi Shellie! My name is Taelor. So we can better determine what help you need, would you mind direct messaging our page? We would like to talk with you about your needs in a private space, so we can work to help you as quickly as possible. Just go to our page, and click the message button and I will respond. Thank you!

Like · Reply ·  1 · Commented on by Arc Dfw [?] · 23 hrs

# Getting Started with Social Media

an Administrator's Perspective

**Deborah Haller**

**Johnson County Community Health Services Warrensburg, MO**



# Time to Manage Social Media ?

Finding time to research subject matter, create the posts, and posting them is an ongoing problem.

Other job responsibilities crowd in and this gets pushed to the back burner by more pressing things and deadlines.

## What to do?

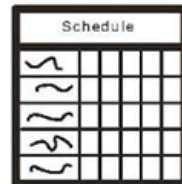




# Managing the Time Crunch

## Solutions:

1. Ask others to forward ideas for content.
2. Create a schedule (daily or weekly) and assign an individual, or a department, to be responsible for providing content related to their area.
3. Create folders for each subject area and put pictures and content in them to be used for posts in the future.
4. Set aside a block of time to create posts to be used in the future.



# Recruit Help

Find someone in your organization who;

1. Uses social media
2. Understands your business
3. Has Creativity
4. Understands what is professional &



# Training in Social Media

Provide them resources;

1. Encourage them to research other LPHA's sites
2. Ask other organization to share what they do  
(Chamber of Commerce or Businesses with active social media)
3. Send them to courses &/or research tips online
4. Allow them time to work this into their other duties



# Social Media Tips

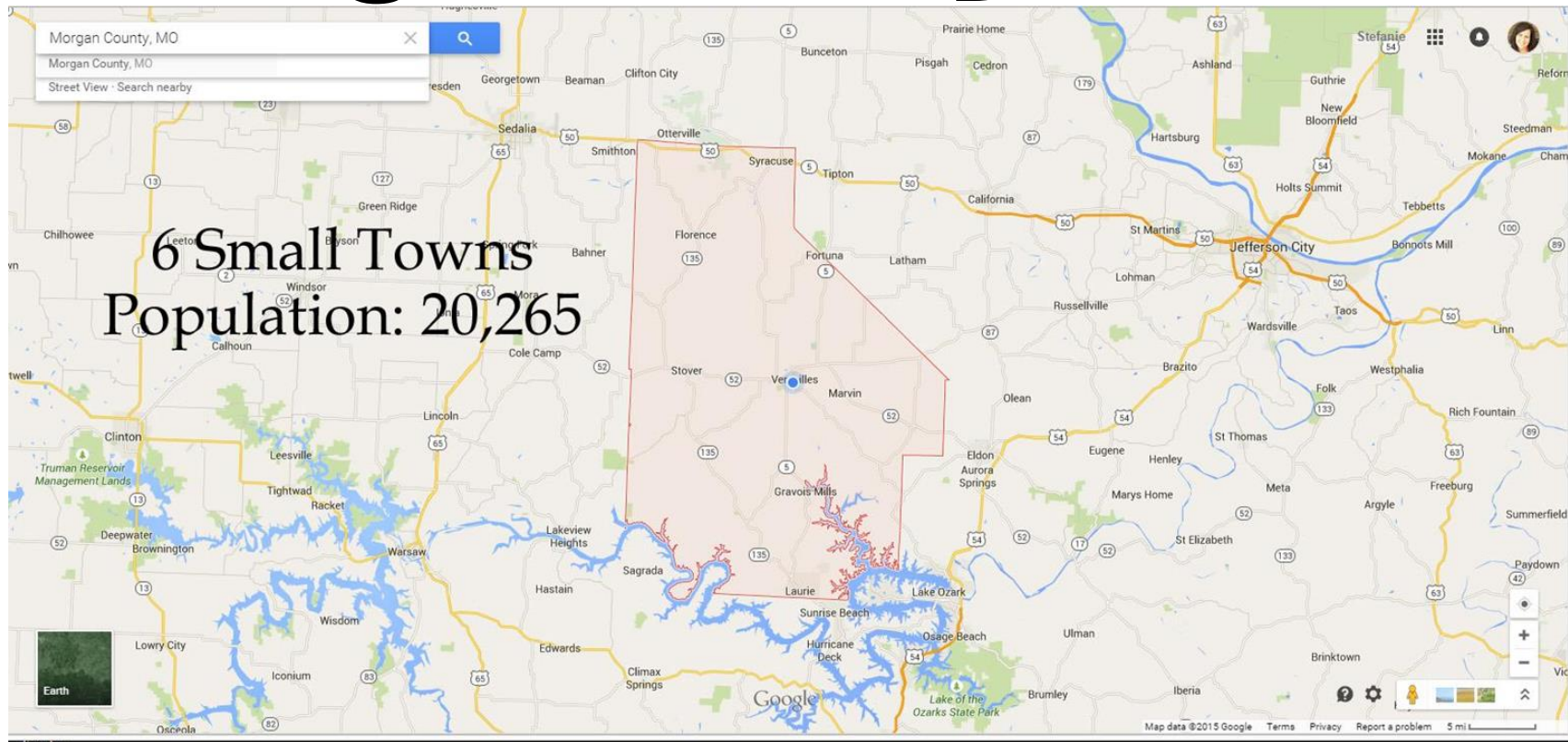
1. **RELEVANT** to your organization & viewers
2. **SIMPLE** & **SHORT**
3. **TIMELY** & **CURRENT**



Morgan County Health Center

**Stefanie Pryor**

# Morgan County





# Number of people we serve

-An average of 886 a month



# -Outreach Coordinator







**Why  
Me?**

# How often do I post?



# What times of day?

“ the less people want to  
be at work, the more they are  
on Facebook!

– *Buddy Media*

”

# How much time does it take?



**Tips!**

**Don't Be Afraid**



# Be Visual



# Keep it short and sweet



# Be Passionate

